



Dear Parents and Caregivers

Back to School Stationery Requirements for 2020

We've teamed up with OfficeMax to make Back to School easy!

You'll find your child's school stationery list online at myschool.co.nz

Simply search for our school, select your child's class and/or subject lists and follow the instructions on the website.

Buying through OfficeMax MySchool also earns School Rewards[^] for our school which we can redeem for much needed educational supplies, equipment for our classrooms or to help those students in need.

OfficeMax MySchool makes Back to School easy for you with these great benefits:

- **Shop Your Way** - online at myschool.co.nz, at your local OfficeMax store or by phone 0800 724 440.
- **Price Match Promise** - find a lower price and OfficeMax will match it[^].
- **Free Delivery** - for orders over \$46[^]. Choose delivery to home or work at a time that suits you.
- **Save valuable holiday time** - avoid busy shopping malls and traffic queues by shopping online from the comfort of your home so your child starts the year with the correct stationery supplies.
- **Multiple Payment Options** - including secure internet banking, credit/debit card and cash in your local OfficeMax store.

[^] Conditions apply, see myschool.co.nz for details.

Please see over the page for ordering instructions

The stationery list your child has been given includes items that you **may already have purchased previously and therefore do not need to buy again**. Some additional items may have been included to allow for breakages and/or loss throughout the year.

OfficeMax offer an “open shopping cart system” where you can delete items you already have from your stationery list or add in extras you might need for around home. You can also login in at any stage during the year and purchase other items you may need.

NOTE: You are welcome to purchase your own stationery from another supplier if you prefer, purchasing from OfficeMax is not compulsory.

If you choose to order your school stationery online with OfficeMax please follow the instructions below.

To order your online stationery with **My School:**

1. Go to www.myschool.co.nz
2. Type “*St Mary’s School (Christchurch)*” in the box and select it as it appears below where you typed.
3. Select “Student requirements Lists” or “Start”
4. Enter your child’s name and Year Level (please ignore student ID section).
5. Select the Class your child is in for 2020, then select the drop down box which will highlight green. Click on “View Requirements List”
 - A list of all the items your child requires for their class will appear.
 - You can remove or add items by adjusting the number in the “Qty” column.
 - You can buy other items that are not shown in your cart by scrolling to the top of the page and clicking on the “Products” tab. On the right hand side of the page you can select which category your item might be in or you can search for it in the search box. Add your additional items and they will be added automatically to your shopping cart.
6. If you have other children at our school or any other school you can scroll to the bottom of the page and “Go to the Shopping cart”, then select “Add another student”
7. When you have completed your order you select your order method:
 - Mail order: You can mail your order to Office Max (cheque or credit card)
 - Order Online: Payment by credit card, internet banking or PayPal
8. Select the date you wish your order to be delivered by.
9. Enter your Delivery Address
10. Make your payment (credit card, internet Banking or PayPal).

2020: St Mary's School - Room 1

Room 1 Room 1		
Subject Note: Please only purchase items you do not have already.		
Code	Description	Qty
Recommended Items		
1160389	FM Punchless Clip File 3mm A4 Black	2
2877449	Amos Glue Stick 35g	4
2801892	Faber-Castell Junior HB Lead Pencil Triangular Grip	8
2323508	OfficeMax Black Whiteboard Marker Bullet Tip	3
1296825	OfficeMax Vinyl Eraser Large 61x21mm	2
2452758	OfficeMax Premium Facial Tissues 2 Ply, Pack of 224 sheets	2
2826569	Jovi Plastic Crayons Assorted Colours, Pack of 12	1
2880628	Clever Kiwi Activities Book Blank 100gsm 34 Leaves	2
2803623	Warwick 1A8 A4 Exercise Book Unruled 36 Leaves	3
2810344	Clever Kiwi My Writing Exercise Book 1 Year 1 To 3 32 Leaves	3
2804832	Warwick LWB Exercise Book Ruled 198x210mm 32 Leaves	3
Large Journal Bag - Please select ONE of the colour options below		1
Group Note: Large Journal Bag - Please select ONE of the colour options below		
2868849	Journal Bag Large Hook & Loop 330x360mm Purple	
2868822	Journal Bag Large Hook & Loop 330x360mm Yellow	
2877120	Journal Bag Large Hook & Loop 330x360mm Teal	
2868830	Journal Bag Large Hook & Loop 330x360mm Green	
2877104	Journal Bag Large Hook & Loop 330x360mm Pink	
2868806	Journal Bag Large Hook & Loop 330x360mm Red	
2868814	Journal Bag Large Hook & Loop 330x360mm Blue	

2020: St Mary's School - Room 2

Room 2 Stationery		
Subject Note: This list may include items you have purchased previously and therefore do not need to buy again.		
Code	Description	Qty
Recommended Items		
2204134	Warwick 3B1 Notebook 7mm Ruled 32 Leaves	1
1115286	OfficeMax Plastic Ruler 30cm Clear	1
2877449	Amos Glue Stick 35g	4
2625261	Warwick LWB Learn to Write Exercise Book 14mm Ruled 32 Leaves	4
1679619	Faber-Castell Classic Coloured Pencils, Pack of 12	1
2690969	BIC Tri Stic Triangle Barrel Blue Ballpoint Pen Medium Tip	3
2452758	OfficeMax Premium Facial Tissues 2 Ply, Pack of 224 sheets	2
1296825	OfficeMax Vinyl Eraser Large 61x21mm	1
1174215	OfficeMax Metal Pencil Sharpener 2 Holes	1
2801892	Faber-Castell Junior HB Lead Pencil Triangular Grip	4
Pencil Case		1
Group Note: Please choose a pencil case to store your child's stationery items (it doesn't need to be one of these options)		
2806304	Barrel Pencil Case Assorted Colours	
3632199	Flat Pencil Case Assorted Colours	
Large Journal Bag - Please select ONE from the colour options below		1
Group Note: Large Journal Bag - Please select ONE from the colour options below.		
2868814	Journal Bag Large Hook & Loop 330x360mm Blue	
2868830	Journal Bag Large Hook & Loop 330x360mm Green	
2877104	Journal Bag Large Hook & Loop 330x360mm Pink	
2868849	Journal Bag Large Hook & Loop 330x360mm Purple	
2868806	Journal Bag Large Hook & Loop 330x360mm Red	
2877120	Journal Bag Large Hook & Loop 330x360mm Teal	
2868822	Journal Bag Large Hook & Loop 330x360mm Yellow	
Display Books 40 Page - please select THREE from the colour options below		3
Group Note: Display Books 40 Page - Please select THREE from the colour options below		
2202387	OfficeMax A4 Display Book 40 Pocket Red	
2202395	OfficeMax A4 Display Book 40 Pocket Green	
2202379	OfficeMax A4 Display Book 40 Pocket Black	
2202360	OfficeMax A4 Display Book 40 Pocket Blue	
2339404	OfficeMax A4 Display Book 40 Pocket Yellow	

2020: St Mary's School - Rooms 3, 4 & 5

Rooms 3,4 &5 Stationery		
Subject Note: This list may include items you have purchased previously and therefore do not need to buy again. Some additional items may have been included to allow for breakages and/or loss throughout the year.		
Code	Description	Qty
Recommended Items		
1115286	OfficeMax Plastic Ruler 30cm Clear	3
2351161	OfficeMax Blue Retractable Ballpoint Pens Medium Tip Clear, Pack of 10	1
1296825	OfficeMax Vinyl Eraser Large 61x21mm	3
2637022	Staedtler Tradition 110 Graphite HB Pencils, Pack of 12	1
2877449	Amos Glue Stick 35g	4
2219018	BIC Stephens Blue Whiteboard Marker Fine Bullet Tip	4
2452553	OfficeMax Red Retractable Ballpoint Pens Medium Tip Pack of 10	1
2204428	Warwick 1B8 Exercise Book Unpunched 7mm Ruled 36 Leaves	6
2878879	Das Sketch Pad Perforated Saddleback A3 110gsm 20 Leaves	1
1253859	Sharpie Black Permanent Marker Fine Tip	3
2887711	BIC Kids Cascade Felt Tip Markers Assorted Colours, Pack of 12	1
1679619	Faber-Castell Classic Coloured Pencils, Pack of 12	1
3724964	Moki Dots Noise Isolation In Ear Earphones Black	1
1174215	OfficeMax Metal Pencil Sharpener 2 Holes	2
2414236	Warwick 1E8 Exercise Book With Margins 7mm Quad 32 Leaves	1
2452758	OfficeMax Premium Facial Tissues 2 Ply, Pack of 224 sheets	4
Pencil Case		1
Group Note: Please choose a pencil case to store your child's stationery items (it doesn't need to be one of these options)		
2806304	Barrel Pencil Case Assorted Colours	
3632199	Flat Pencil Case Assorted Colours	
Large Journal Bag - Please select ONE of the colour options below		1
Group Note: Large Journal Bag - Please select ONE of the colour options below		
2868849	Journal Bag Large Hook & Loop 330x360mm Purple	
2868822	Journal Bag Large Hook & Loop 330x360mm Yellow	
2877120	Journal Bag Large Hook & Loop 330x360mm Teal	
2868830	Journal Bag Large Hook & Loop 330x360mm Green	
2877104	Journal Bag Large Hook & Loop 330x360mm Pink	
2868806	Journal Bag Large Hook & Loop 330x360mm Red	
2868814	Journal Bag Large Hook & Loop 330x360mm Blue	
Highlighters - Please select SIX of the colour options below.		6
Group Note: Please choose SIX different coloured highlighters from the list below.		
1951963	OfficeMax Yellow Text Highlighter Chisel Tip	
1951971	OfficeMax Blue Text Highlighter Chisel Tip	
1952005	OfficeMax Orange Text Highlighter Chisel Tip	
1952013	OfficeMax Pink Text Highlighter Chisel Tip	
1951998	OfficeMax Green Text Highlighter Chisel Tip	